

## **POLICY: PARENT INVOLVEMENT**

### **INTRODUCTION**

For any school to be able to function properly, parent involvement is essential. The atmosphere or climate at the school should be such that parents want to be involved.

### **AIM**

- To promote academic growth
- To promote communication between educator, learner and parent
- To promote insight into the circumstances at the school
- To build the connection between the educators, learners and the community
- To cultivate a feeling of cohesion
- To market the school at the institutions
- To help with the education of the learner, in order for them to become prepared for the demands and challenges of life
- To promote a sense of community and helpfulness
- To eliminate negativity and promote positivity
- To promote knowledge of the latest developments in education

### **AREAS PARENTS CAN BE INVOLVED IN**

- Helping with fund raising efforts organized by the school
- Voluntary delivery of services related to their professions when specialised help is needed
- Helping with sports coaching
- Helping with supervision at school when teachers are absent
- Accompanying educators and learners on educational excursions in order to assist with discipline
- Helping with the development of a disciplinary policy for the school
- Approving and adopting the school's annual budget
- Addressing and solving disciplinary problems together with all those involved
- Organizing a clothes bank where school clothes can be purchased by parents at affordable prices
- Maintaining the school grounds
- Arranging invitations to functions and activities presented by the school

### **ESSENTIAL INFORMATION**

- The latest developments in education

- Dates for fund raising efforts, sports activities and workshops for educators
- Academic performance and progress of learners
- Insight into the school budget
- Knowledge regarding the curricular and extracurricular programmes of the school
- Names of staff members, especially new appointments
- School rules: the dos and don'ts

## **METHODS OF COMMUNICATION WITH PARENTS**

- News letters in which important information is disseminated
- Important notices or news regarding performance in the local newspaper
- Parent evenings where parents visit the educator in the classroom to discuss the learners' progress
- Parent meetings where parents can also provide their input regarding specific issues
- Letter book – in which parents should sign circulars or notices
- Signing of the learner's homework book or assignments
- Addresses and contact telephone numbers of parents
- Contact telephone numbers of educators for parents
- Monthly planning: calender with important dates and events
- Quarterly planning

## **EVALUATION INSTRUMENT**

- Evaluation instrument for parent involvement:
- It is important to us that a good relationship between educators and parents should be established first. This will help with the evaluation of parent involvement.
- Parent involvement: learners' work
  - Educator should stay in regular contact with parents
  - Homework books should be signed by parents to indicate that parents check their children's homework. Parents may also comment in writing.
  - Educators should also regularly keep parents informed of learners' progress.
- Parent involvement: meetings
  - An attendance list is kept by each educator, in order to see which of the learners' parents are present.
- Functions
  - If the educator knows his or her learners' parents, he or she will be able to see which parents do not attend functions.

This policy has been adopted:

\_\_\_\_\_

Date

\_\_\_\_\_

Place

EDUCATORS:

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PRINCIPAL:

\_\_\_\_\_

CHAIRPERSON (SGB):

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